上篇 售前英语实训

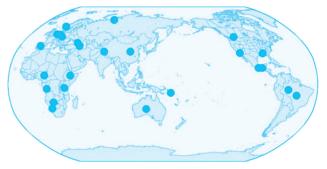
# Unit 1 Connecting Online

## Warm up

Task 1 Circle the countries you hope to visit in future and tell your partner why you wouldlike to visit them the most. You can go like this:

I hope to visit USA, UK, Canada, and... I would most like to visit Canada the best because it is a beautiful country...

USA. UK. Canada, Russía, Thailand, Brazil, South Africa, Vietnam, Singapore, Malaysía, Argentina, France, Germany, Spain, Italy, Australía, Egypt



Task 2 The Internet makes the world small. List what you often do on the Internet.



# Speaking



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Core Dialogue

she is a	vailable.	
Buyer:	Hello, are you busy? Do you have some time to help me?	
Seller:	Good afternoon. Yes, I'm online right now. What can I do for	
	you?	
Buyer:	I'm Mark Goodman. We have done business before. I browsed	browse v. 浏览;在网上浏览(信息)
	around your e-shop and would like to place an order for a few	item n. 商品(或物品)
	items. I will take some screenshots of the items and email them	screenshot n. 截屏
	to you.	
Seller:	Yes, I remember you. You are from England, right?	
Buyer:	Yes, that's right. I am ordering some handbags and wallets. I	
	would also like some men's belts, but I don't see any in your	recommend v. 推荐,介绍
	e-shop. Could you recommend some reputable e-shops?	reputable adj. 声誉好的;有信誉的
Seller:	Yes, I can. Do you have any <b>specific</b> requirements for them?	specific adj. 特定的,具体的
Buyer:	I am only interested in genuine leather belts.	genuine adj. 真的 , 真正的
Seller:	Please give me a moment to look up the <b>link</b> to their webpage.	link n. 链接
Buyer:	Thanks. Oh, one more thing, I'd like to have these items as soon	
	as possible. So I want to make sure they are in stock.	
Seller:	OK, give me a few minutes to get everything together. I'll	
	contact you soon.	
Several	minutes later	
Seller:	Mark, are you still there?	
Buyer:	Yes. Sorry I had to be offline for a few minutes.	list n. 清单, 目录
Seller:	I have checked your <b>list.</b> All but one item is in stock. The handbag	replace v. 替代, 更换
	No. HB534 has sold out. Would you like to replace it with some	similar adj. 类似的,相仿的
	other one? The model No. HB 483 is very <b>similar</b> in style.	
Buyer:	No, thanks. I want that specific one; please send me a price list	
	too.	grateful adj. 感激的
Seller:	OK, here's a link to a friend's website where you'll find a variety of	
	belts. Please visit the store if you like.	prompt adj. 迅速的;及时的

Situation: Mark, a buyer from England wants to talk with Fang, a Chinese seller. He is not sure whether

Buyer:	Great, I will check it out. I'm <b>grateful</b> for your <b>prompt</b> customer service n. 服务		
	service and sending me the link.		
Seller:	I'm glad I'm helpful. It's my pleasure to keep our long-term		
	cooperation with you. Please remember to take the time to make	rating n. 等级;级别	
	a good <b>rating</b> for me.	shipment n. 货物;运输	
Buyer:	Sure. I will be happy to do that after I examine the shipment.		
	You can expect my order and payment soon.		
Seller:	OK, Bye. Enjoy your day.		

Buyer: You too.

Expressions	
all but	除了都;差不多
be grateful for	感激,感谢
browse around	浏览
customer service	客户服务
in stock	有存货,有库存
long-term cooperation	长期合作
make sure (that)	确保,保证,确定
place an order	下订单
sell out	卖完,脱销
specific requirement	具体要求
a variety of	各种各样;不同品种
· · · · · · · · · · · · · · · · · · ·	<i>/</i>



Task 1 Answer the following questions.

1. What does the buyer want to buy?

2. What are the buyer's specific requirements of the items?

3. Which model is out of stock?

Task 2 Work in pairs and take turns to ask your partner what the buyer and the seller have done in the conversation.

	What has the buyer done?		What has the seller done?
1.	browsed around the e-shop	1.	asked what he could do for the buyer
2.	told the items he wanted to buy	2.	asked about the specific requirements
3.		3.	
4.		4.	
5.		5.	
6.		6.	

#### Task 3 Complete the sentence with the word given in the box. Change the form if necessary.

6 0	nrowse Inlíne	grateful order	línk screenshot	líst servíce	offline specific
1. Click the		to my v	vebpage, and yo	u will find m	ore styles of women coats.
2. Please send me	e more		of the lamp	so that I can	have a better idea.
3. Look up a Chin	nese wor	d in a (n)		dictionary.	
4. Our company h	nas an ex	cellent custom	ner	depai	rtment.
5. Contact me if y	5. Contact me if you have some requirements.				
6. Please my e-shop and leave me a message if you are interested in any items.					
7. I 10 hats in your e-shop yesterday. When can you deliver them?					
8. Do you prefer to buy books in an online shop or a (n) one?					
9. I'm so that you sent me the men's belts quickly.					
10. This is the prid	ce		of my products	which is ver	y competitive.

**Task 4** Work in pairs and role play the conversation with the reference to the expressions below.Situation: Sherry, a sales assistant, is talking with Smith, a buyer from Montana, USA.

Sherry	Smith
Nice to meet you. Welcome to our shop.	Glad to meet you, too.
What can I do for you?	I click the link.
I will talk with the help office.	The website is blank.
Please re-log on the website.	I'd like to browse the page.
Send you the document soon.	I'd like to have a document with

#### **Expression for reference**

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## Listening



Task 1	Listen to the following sentences, fill in the missing words or phrases in	
	the blanks, and then translate the sentences into Chinese.	

10. I sent you an email. Please \_\_\_\_\_\_ as soon as possible.

**Task 2** Listen to the following conversation, and fill in the missing words or phrases in the blanks.



Buyer: I want to buy on eBay but I am not \_\_\_\_\_1 how.

Seller: Well. Do you have an eBay account (账户)?

Buyer: No. How can I get one?

Seller: You should go to the eBay sign-up page by <u>2</u> here.

Buyer: Is it \_\_\_\_3 to register (注册)?

Seller: Yes, and it is also free. You need to <u>4</u> a form with your information on the eBay webpage.



**Buyer**: What information shall I 5 ? Seller: Your name, email address, real address, and 6 . You will also be asked to 7 a member name and a password. **Buyer**: Is it all right after filling in the form? Seller: No, after a while, eBay will send an email message to the email address you provided. 8 your inbox and 9 the directions to start your account. If you have questions about registering, see the eBay <u>10</u> page. Buyer: Got it! Thanks so much! Seller: You are welcome. Task 3 Listen to the passage, choose the best answer for each item. 1. Chinese e-commerce market is expected to reach in 2018. A. 21.3 trillion yuan B. 12.3 trillion yuan C. 24.2 trillion yuan D. 24.4 trillion yuan 2. In China, most online shoppers search for products with A. Google.com B. Taobao.com C. Baidu.com D. Sogou.com 3. According to the BCG research, at least Chinese online shoppers read and post product reviews before they decide to buy products online.

A. 80% B. 40% C. 20% D. 10%

**Task 4** Listen to a short passage about the different percentage points you can get when shopping on the internet in a week, and fill in the form with how much you can save on the days of the week.



Best Day of the Week	Savings Percent
Tuesday	
Thursday	
Friday	
Wednesday	
Monday	
Saturday	
Sunday	

# Reading



### ? Pre-reading questions

1. How would you usually communicate with your friends?

2. How long do you usually spend online every day?

3. How can modern communication technology be used to get families together?

### 📣 Text

#### Advantages and Disadvantages of Online Communication

Online communication is fast, cheap and **convenient**; however it has its **disadvantages** too. The technology that helps people keep in touch at all times can also **interrupt** a person's private life and take away from their **relaxation**.

With the use of **cell** phones, iPads and **laptop** computers, online communication can happen at any time wherever we are. These **mobile** technologies allow you to reach friends and **co-workers** at all times. You can work and go online in many public places such as cafes, restaurants, airports and trains. This allows people to avoid travelling long distances between work and home. It also helps people be more **productive**. For example, someone who has to **complete** their work quickly can use their travel time by working on a laptop while they are travelling on a train or bus between work and home.

**Electronic** communication is quick and convenient. You no longer need to mail or **fax documents** and the documents can safely be backed up online or on your **device** to prevent loss. Also you can **access** information quickly for research and learning. For instance, someone who is sick can find information to help them on a website. Universities can save time and money by posting study materials on a website instead of printing **handouts**.

convenient adj. 方便的 disadvantage n. 劣势; 缺点 interrupt v. 打扰 relaxation n. 放松 cell n. 蜂窝(技术) laptop n. 手提电脑 mobile adj. 移动的 co-worker n. 同事

productive adj. 富有成效的; 多产的 complete v. 完成; 结束 electronic adj. 电子的 fax v. 发传真 document n. 文件 device n. 装置, 设备 access v. 获取; 能够进入

handout n. 讲义,印刷品

Electronic communication is **vulnerable** to **cyber-attacks** from **criminals** and it can even become a physical threat to children by **gaining** information about them to **lure** them away or **kidnap** them when they are alone. Also gaining personal information can lead to **identity theft**. **Installing** a **firewall** and keeping **security software** up to date help stop **viruses** and **hackers**. Adults can **limit** what children can see and access with parental control software.

Online communication interruptions during quality free time take away from your being able to relax. If you do not give yourself some relaxation time it can **lower** your IQ, according to a 2005 study by DR. Glenn Wilson at King's College London University. The study shows that monitoring your emails constantly when working causes your IQ to go down by 10 points over the day. This is the same result for those who did not sleep for one night. People often feel **compelled** to keep checking their emails and text messages even when they are not working. This makes them vulnerable from coworkers and employers when they are off work and takes away from any relaxation time.

vulnerable adj. 易受攻击的 cyber-attack n. 网络攻击 criminal n. 罪犯 gain v. 收获;获得 lure v. 引诱, 诱惑, 诱导 kidnap v. 绑架 identity n. 身份 theft n. 偷盗 install v. 安装 firewall n. 防火墙 security n. 安全 software n. 软件 virus n. 病毒 hacker n. 黑客 limit v. 限制 lower v. 降低,减少 monitor v. 监督, 监控 compel v. 强迫, 迫使

Expressions	
according to	根据,按照
back up	备份,复制
feel compelled to	感到被迫做某事
for instance	举例来说;比如
keep in touch with	与保持联系
take away from	破坏;毁掉
up to date	包含最新信息的;最近的
\	



#### Task 1 Read the text and answer the following questions.

- 1. What are the advantages of online communication?
- 2. What are the disadvantages of online communication?
- 3. How can people complete the work when travelling on a train or a bus?

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- 4. What can happen to people if they do not give themselves some relaxation time, according to a study by DR. Glenn Wilson?
- 5. How can viruses and hackers be stopped?

#### Task 2 Decide whether the following statements are true(T) or false(F) according to the text.

- 1. We can work and go online in all public places.
- 2. Nowadays people can use cell phones, iPads and laptop computers to communicate offline.
- 3. Gaining personal information can make it possible to use the bank account.
- 4. Study materials are posted online in some universities for students to download and print.
- 5. It's impossible for adults to limit what children can see online.
- 6. If people do not sleep for one night, their IQ would go down by 10 points over the day.

Task 3 Complete the sentences with the proper forms of the words given.

- 1. The documents should \_\_\_\_\_\_ up on your device to prevent loss. (back)
- 2. His lack of education was a(n) \_\_\_\_\_\_ when he looked for a job. (advantage)
- 3. Online communication technology has brought great \_\_\_\_\_\_ to our daily life. (convenient)
- 4. Victor Hugo is a(n) \_\_\_\_\_ French writer, creating many great works in his life.(product)
- 5. This dictionary is available in a(n) \_\_\_\_\_\_ version. (electron)
- 6. The mother with three children finally managed to complete the work without \_\_\_\_\_\_. (interrupt)
- 7. The engineer would often go out for a walk in the afternoon and \_\_\_\_\_\_ his mind. (relaxation)
- Super stars are willing to pay lots of money for body guarding and \_\_\_\_\_\_ equipments. (secure)

Task 4 This part consists of two sections.

Section A Find the appropriate meaning for each word according to the text.

1. identity		A. make sure that something is correct or satisfactory
2. attack (v.	)	B. set up for use
3. documen	t	C. be moved easily from place to place
4. check		D. something that can prove who you are
5. install		E. computer programs
6. mobile		F. produce a copy of something on paper by using a computer or a machine
7. post (v.)		G. a piece of text or graphics
8. software		H. try to hurt or damage somebody using physical violence
9. virus		I. make the information available to other people
10. print (v.)		J. a program that introduces itself into a system, changing or destroying the information stored in the system

#### Section B Fill in each of the blanks with one of the ten words given in Section A. Change the form if necessary.

- 1. I renamed the \_\_\_\_\_\_ you sent me yesterday, but I forget the name. Could you send it again?
- 2. The news website has been shut down after being \_\_\_\_\_ by foreign hackers.
- 3. Use \_\_\_\_\_\_ marketing to get customers to stores and keep them there.
- 4. You'd better remove the app and \_\_\_\_\_\_ a new one. It will be easier for you to manage your telephone numbers.
- 5. Data thieves can easily upload a \_\_\_\_\_\_ that may cause heavy damage or even crash documents on the computers.
- 6. Hackers can enter computers secretly and look for personal \_\_\_\_\_\_ information and business data.
- 7. The tourists can \_\_\_\_\_\_ the tickets with the customer numbers online and show them at the entrance of the park.
- 8. On a community site, you can \_\_\_\_\_\_ questions, provide feedback, or connect with other users for sharing information.
- 9. If you do not receive my message within a couple of minutes, please \_\_\_\_\_\_ your spam folders.
- 10. Computers will be unable to work properly without secure WINDOW \_\_\_\_\_\_.

atte	ntíon díalogue	e human í	nvention
neít	her online	sending v	vrítíng

Task 5 Choose appropriate words in the box to complete the following text.

The rise of the internet has brought about a revolutionary change to our life style. It has an impact similar to the  $\_1\_$  of the printing press and the telegraph. The new technology is causing a revolution in  $\_2\_$  communication that is equal to the development of human speech itself.

For centuries we have been communicating in speech, <u>3</u> and with sign language. However, the internet is <u>4</u> speech nor writing. It has aspects of both and represents a new form. E-mail is not just a faster way of <u>5</u> letters. It is also a <u>6</u> between two or more people happening at once. Nothing like this has ever happened before <u>7</u> chat is also a type of communication. There has never been a case where a person could pay equal <u>8</u> to what thirty people are saying all at the same time.



# Quiz

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Task 1Fill in the blanks with the words from Reading and Speaking that match the meaningsin the column on the right. The first letters are already given.

1.	e	电子的 adj.
2.	d	文件文档 n.
3.	V	脆弱的 adj.
4.	i	安装 v.
5.	f	防火墙 n.
6.	s	截图 n.
7.	1	链接 n.
8.	b	浏览 v.
9.	g	感激的 adj.
10.	W	网页 n.

Task 2 Read and match the following Chinese phrase with appropriate English versions.

1.	computer virus	(	)	А.	手提电脑尺寸
2.	security system	(	)	В.	电脑病毒
3.	customer service	(	)	C.	黑客攻击
4.	specific reasons	(	)	D.	网络攻击
5.	close cooperation	(	)	E.	发布产品
6.	laptop's size	(	)	F.	安全系统
7.	online learning	(	)	G.	在线学习
8.	cyber attack	(	)	Н.	迅速回复
9.	hacker attack	(	)	I.	具体原因
10.	post products	(	)	J.	价目表
11.	price list	(	)	Κ.	客户服务
12.	prompt reply	(	)	L.	密切合作

- Task 3 Complete each of the following short conversations with an appropriate sentence given in the box below. **Conversation 1** Buyer: Hi, there. Seller: Hi, there. 1 What can I do for you, please? **Buyer**: I'm interested in your summer hats. 2 Seller: They are all made in China. The factory is based in Guangzhou. **Conversation 2** Buyer: 3 Seller: Yes, I'm back now. Buyer: Great. Finally you're back. How are you? Seller: Not bad. Thanks for your visit. I was away for visiting my manufacturers this morning. 4 Buyer: Yes, I'm wondering if the red handbags have been sent. Seller: Yes, they were sent yesterday afternoon. **Conversation 3** Seller: Have you viewed the Christmas tree? What do you think of them? Buyer: Yes. They are a bit bigger than expected. Seller: 5 Would you please take a look at this one? It's a bit smaller. Buyer: Thanks. It looks good. I will give you a reply soon. Seller: OK. 6 **Conversation 4** Buyer: Hello, are you there? Seller: Yes, I'm here to help. 7 Buyer: That's all right. I want to talk with you about the order. How soon can I get my order if I place an order today? Seller: 8 Buyer: Seattle in the USA. Seller: It will take about one week. A. Can I do something for you?
  - B. Welcome to my shop.
  - C. Hello, are you available?
  - D. Sorry to keep you waiting.
  - E. I hope you will continue to order my items later on.

F. I'm sorry for that.

- G. Which city should I send the parcel to?
- H. Where are they made, please?
- **Task 4** Fill in the plural form of the nouns in brackets. Be careful about irregular countable and the plural form of uncountables.
  - 1. The product sells well in some European \_\_\_\_\_ (country). Many \_\_\_\_\_
    - (German) and \_\_\_\_\_ (Frenchman) are crazy about it.
  - 2. The \_\_\_\_\_ (watch) and \_\_\_\_\_ (compass) you bought in our shop have been delivered. They will reach you two days later.
  - 3. Our electric \_\_\_\_\_ (toothbrush) can remove plaque, and improve your all-round oral health at the same time.
  - 4. Nowadays, creative \_\_\_\_\_ (toy) are popular with all \_\_\_\_\_ (child).
  - 5. The \_\_\_\_\_ ( photo) of the \_\_\_\_\_ (tomato) attract many \_\_\_\_\_ (people).
  - 6. Put all the \_\_\_\_\_ (paper) on the \_\_\_\_\_ (shelf) near the wall.
  - 7. Can you provide some fruit \_\_\_\_\_\_ (juice) and bottled \_\_\_\_\_\_ (water) for us?
  - 8. Thank you for your good \_\_\_\_\_\_ (advice), I will buy all the \_\_\_\_\_\_ (dress) you recommended to me.
  - 9. The \_\_\_\_\_ (material) of our products come from tree \_\_\_\_\_ (leaf).
  - 10. The shop will offer free health \_\_\_\_\_ (care) for all the \_\_\_\_\_ (woman teacher).

#### Task 5 Translate the following Chinese into English.

1. 我浏览了你的店铺,想订购一些产品。

2. 您对这款包有什么特别的要求吗?

- 3. 你能把手机的截图发到我的邮箱吗?
- 4. 感谢您及时的客户服务并且还发给了我链接。
- 5. 我想把老款换成新款,请发给我价目表。

Task 6 Writing practice—How to establish relationship with foreign customers.

Section A Read the following samples and translate them into Chinese.

#### Sample 1

**Translation** 

Dear Madam /Sir,

It's real pleasure to meet you. I was wondering if you're interested in handmade products for your house. Click the link and you'll find what you'd like to take.

Our shop was started in 2012.We specialize in a variety of handmade products for home use. Our products sell well all over the world.

It's our great pleasure to establish a business relation (建立生意关系) with you. We are very willing to provide you with the latest product information if you like.

Please get all the latest news on our blog and send us an email. Drop us a line ( 给……写信 ) if you're interested. The email address is *XX@sina. com.* 

Stay in touch.

Best regards.

Yours,

Customer service assistant

Jen

#### Sample 2

Dear Madam /Sir,

With this email, I have the pleasure to inform you of our fashion jewelries.

Please allow me to take the liberty of ( 冒 昧; 擅自做某事) introducing our e-shop *Wanmei Jewelry Store* to you. We sell fashion jewelries, which are suitable for banquets, dates, parties, weddings, etc. Here is the link to our e-shop, *http://www.ebay.XXX*.

The jewelries are made of first-rate alloy material and are skin-friendly. The jewelries are gold plated ( 镀金的 ). They will never fade (v. 褪 色 ) easily.

If you'd like to have more information, I'm more than happy to help you.

To unsubscribe (v. 取消订阅) from future emails please click here.

#### Section B You are required to write an Email according to the following Chinese tips.

#### 邮件内容:

- 1. 很冒昧打扰您;
- 2. 我们公司生产各类袜子;
- 3. 这是我们的网店链接;
- 4. 请与我们保持联系;
- 5. 如果您有任何问题,请发邮件给我们;
- 6. 如果您不愿将来收到本店邮件,请点击链接取消订阅。

#### Translation

# Unit 2 Introducing an E-shop

### Warm up

**Task 1** If you want to start an online shop, what preparation work should you do? Discuss with your partner using the references given in the box. You can go like this:

If I plan to open an e-shop, I think I will make the preparations as follows.

Firstly, I will do a survey about...

Secondly, I will decide what products ...

Thirdly, ...

The most important thing is that...



do a survey decíde products make a busíness plan create a websíte

Task 2 When we visit the homepages of online shopping systems, we will see the labels in the left column. Match the items with the most likely Chinese versions in the right column.

	Colum	ın A			Column B
1.	categories	(	)	А.	免费注册
2.	sign in	(	)	В.	你的账户
3.	wish list	(	)	C.	登录
4.	cart/basket	(	)	D.	卖家人口
5.	help	(	)	E.	购物车/篮
6.	join free	(	)	F.	注册
7.	your account	(	)	G.	商品类目
8.	today's deals	(	)	Н.	心愿单
9.	register	(	)	I.	帮助中心
10.	sell	(	)	J.	今日特惠

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■ 5.4°

# Speaking

## Core Dialogue

Situation: The E-shop manager is talking with an employee about how to	advertise shop and products.
Employee: Good morning, Manager Zhang.	
Manager: Good morning, Alina. Come in and take a seat. You look nice	advertise v. 广告
Employee: Thanks!	
Manager: We need to work on the advertisement for our website we	advertisement n. 广告
are designing.	
Employee: OK, what would you like to start on?	
Manager: You see, we need give an introduction of our e-shop for our	
international customers to read.	
Employee: How about this? We have worked directly with the	
trustworthy manufacturers for over 10 years so that we can	trustworthy adj. 值得信赖的,可靠的
provide large quantities of top quality merchandise for our	manufacturer n. 制造商
customers.	quantity n. 量,数量,分量
Manager: Nice going. We also need to tell our company details.	detail n. 细节,详述
Employee: Thanks. So we should add the following. Our E-shop was	
created by Mr. Zheng and Mr. Li. They both have many years	
experience and lost of business connections. We especially	connection n. 联系,关系
specialize in bags, shoes, jewelry and electronic products	stock n. 库存,存货
The fully stocked warehouse are located in Yiwu, Zhejiang	warehouse n. 仓库
China.	
Manager: We need to make introductions for the different produc	
categories in our e-shop.	
<b>Employee</b> : What do you think should be included in the introduction?	
Manager: It's most important to let our customers know what our	
company specializes in. Let's start with Bags and Shoes.	
Employee: OK, let me think. The Bags and Shoes section has men's	
women's and teenager's dress shoes, sneakers and sandals	
It also has fashionable print pattern hand bags, pocketbooks	
purses, waist packs and soft briefcases. The bags and shoes	
are of top quality made from reputable manufacturers with	
fine materials such as <b>canvas</b> , cloth, leather and PU.	canvas n. 帆布,油画(布)

Manager:	OK, that's good. Can we do the same for our phones and	
	computer accessories products?	accessory n. 配件,配饰
Employee:	Yes, let's take a look.	
Manager:	We want to talk about the phones, cameras and flash drives.	
Employee:	Alright. The Electronics category has popular brands for	category n. 类型,种类
	quality mobile phones, digital cameras and 2GB to 2TB flash	digital adj. 数字的,数据的
	drives that have proven their reliability. It also has many	reliability n. 可靠度; 可信度
	accessories for phones and computers. You should browse our	
	electronics section to check out the detailed information and	
	the variety of products.	
Manager:	OK, You did a great job. Could you make something like that	
	for our jewelry section too?	
Employee:	Our jewelry is made from top quality alloys and artificial	alloys n. 合金
	gem stones. They are superior to many other manufacturers'	impress v. 给······以深刻印象
	especially in workmanship. I'm sure you will be impressed by	engagement n. 订婚,婚约
	the designs and prices. There are rings, necklaces, bracelets	necklace n. 项链
	and <b>pendants</b> both for men and women, and so on.	bracelet n. 手镯,臂镯
Manager:	Thanks a lot. That's all for now. It's time for lunch. See you	pendant n. 有垂饰的项链;挂件
	later.	

**Employee**: I'm happy I could help. See you.

Expressions	
be impressed by	对印象深刻
be superior to	优越于
check out	检查,核对
flash drive	闪存驱动器
gem stone	宝石
large quantities of	大批量
print pattern	印刷图案
specialize in	专长于
start with	从开始
×	



Task 1 Answer the following questions.

1. What is the manager talking about with the employee?

- 2. What products does the e-shop sell to the international customers?
- 3. What should be included in a complete introduction of an e-shop according to the conversation?
- 4. What categories of products does the company sell in the e-shop?
- **Task 2** Fill in the form with the details of the introductions of the e-shop and its products according to the conversation.

l	tems	Introduction
company	general information	
information	other details	
	bags and shoes section	
different categories	phones and computer accessories	
	jewelry section	

Task 3 This part consists of two sections.

Section A	Fill in the box with	the proper word form	n requested in the brackets.
Section A	I'III III LIIC DUX WILI	i ine proper word torn	i requesteu in the brackets.

1.	advertise	(v.)		(n.)	6.	reliable	(adj.)		(n.)
2.		(adj.)	digit	(n.)	7.	superior	(adj.)		(n.)
3.	connect	(v.)		(n.)	8.	impress	(v.)		(n.)
4.	wholesale	(v.)		(n.)	9.		(adj.)	detail	(n.)
5.		(adj.)	reputation	(n.)	10.	engage	(v.)		(n.)

#### 跨境电商英语实训教程

# Section B Complete the sentences with the proper words given above. Change the form if necessary.

- 1. You are well advised to buy your car through a \_\_\_\_\_ dealer.
- 2. \_\_\_\_\_ try to get people to buy their products, by showing them the good qualities rather than bad qualities of their products.
- 3. What were your first \_\_\_\_\_\_ of our website.
- 4. Most of the computers we are using are \_\_\_\_\_ computers.
- 5. For the \_\_\_\_\_\_ information about the product, please contact our customer service helpline.
- 7. A(n) \_\_\_\_\_\_ is an agreement that two people have made with each other to get married.
- 8. I am a \_\_\_\_\_, not a retailer.
- 9. This type of dryers has a slight \_\_\_\_\_\_ over the other types.
- 10. Car buyers are more interested in safety and \_\_\_\_\_\_ than speed.

#### Task 4 Work in pairs and role play the conversation with the reference to the expressions below. .

Situation: Jason, a customer from Canada, wants to know Monica's company.

#### **Expressions for reference**

Jason	Monica
What is the name of your e-shop?	Its name is
Where is the factory located?	The factory is located in
What company do you work for?	I work for
How many staff does your company have?	The company has a staff of
What type of business do you do?	We sell
What business are you in?	We are in the shirt business
What does your company specialize in?	We manufactureAll of our products are for students
Do you export all your products?	We do both import and export business
Where do your raw materials come from?	They come from
How often do you upgrade your products?	We post our new products every Monday
Where do you products sell well?	Our products sell well in

# Listening Task 1 Listen to the following sentences, fill in the missing words or phrases in the blanks, and then translate the sentences into Chinese. 1. Would you please let me know your network ? 2. Please come to visit our shop. Here is the \_\_\_\_\_ to our web page. 3. I'd like some men's handbags. Let me \_\_\_\_\_ your e-shop first. 4. I can't visit the webpage. Can you send me the of the items? 5. Please send me the link again. I'm sorry I it by mistake. 6. It's easy to find our e-shop, just \_\_\_\_\_\_ the web address into your web browser. 7. If you want to make changes or \_\_\_\_\_\_ the orders, please leave me a message. 8. I hope we can set up a .We await your information with interest. 9. If you are fond of our products, please \_\_\_\_\_\_ contact us. 10. We would be pleased to have an opportunity to \_\_\_\_\_ you.

Task 2 Listen to the following conversations, and fill in the missing words or phrases in the blanks.



#### **Conversation 1**

- Buyer: When did you start selling sports jackets online?
- Seller: We started selling sports jackets \_\_\_\_\_\_. We have sold our dresses to \_\_\_\_\_\_ countries and regions in the past years. We have developed great <u>3</u> with our customers. It's part of why our store and sports tights are so \_\_\_\_\_4\_\_\_.

#### **Conversation 2**

**Buyer**: Could you tell me what your \_\_\_\_\_1 products are?

Seller: Sure, my pleasure. Our company \_\_\_\_\_ all kinds of sports caps, such as baseball cap,

tennis cap, golf cap and so on.

#### **Conversation 3**

- **Buyer**: Hi, there? Can you 1 some latest women's shoes in your store?
- Seller: Sure. This winter, we offer \_\_\_\_\_2 women's shoes. Whether you're dressing for the office meeting, <u>3</u> or a winter storm, our store has the styles you need for all the occasions.

#### **Conversation 4**

**Buyer**: I used to buy wine online. My friend suggests that I 1 in your store.

- Seller: Dear customer, welcome to our store. In our red wine store, you can \_\_\_\_\_ different regions to \_\_\_\_\_3 wines produced in different regions such as California, Washington and more. With so many domestic and international wines \_\_\_\_\_\_, I'm sure you will find something to <u>5</u> your friends and family as well.
- Task 3 Listen to the following introductions about the products sold in some e-shops, and fill in the form below.



item	products	e-shop website
No.1		
No.2		
No.3		
No.4		
No.5		

Task 4 Listen to the following passage, and choose the best answer for each item.

1. When was the Hershey Company founded?



SHEY COMPANY

	A. 1884		B.1894	
	C. 1916		D. 1994	
2.	When did Hershey Co	ompany begin to grow globa	ally?	IIIN
	A. 1938		B. 1939	i pr
	C. 1948		D. 1949	HE HER
3.	Which products do no	ot belong to Hershey's leading		
	A. quality chocolate		B. milk products	
	C. related chocolate p	oroducts	D. the gum and mint	category
4.	Which are Hershey's	key international markets?		
	A. US and China	B. US and Canada	C. Mexico and China	D. Ch

C. Mexico and China D. China and Canada

# Reading

### **?** Pre-reading questions

1. How often do you visit campus shops? What do you often buy?

2. How often do you visit online shops? What do you usually order online?

3. Work in pairs to introduce some popular e-shops among your school mates.

\land Text

#### What Leads People to Shop Online?

There are many reasons people shop online.

People are able to buy products 24 hours a day and get customer service 24 hours a day too. They don't waste time and money travelling to the stores. It's easy for them to **compare** prices from different stores for the best **bargain**. Someone doesn't have salespeople trying to get them to buy quickly without being able to think clearly. They are able to avoid waiting in long lines. These things are **especially** true for those customers who may have had **negative** experiences while shopping in stores.

The internet has made **viewing** the data for a product easier. Because customers rarely have a chance to touch and feel a product or a service online before they make a decision, online sellers **normally** provide more product information that customers can use when making a



**purchase**. Customers make the information that meets their needs more important when choosing a product or a service. In addition, consumers can also benefit from products' **reviews** by compare v. 对比,比较 bargain n. 便宜货 v. 讨价还价

especially adv. 尤其地 negative adj. 负面的,否定的

view v. 查看

normally adv. 通常地, 一般地

purchase n. & v. 购买

review n. 评论 v. 写评论

other customers. Also they can find reviews about a product from another website. Reading those reviews can help them make a decision.

E-commerce has made transactions easier than it was. Online stores offer consumers benefits by providing a wide range of products and services that they can choose from. Consumers can find all kinds of products which might be available only online from all over the world. Most companies have created their own websites to offer products or services online, even if they do not have a physical store. Many large retailers sell some products that are only available online to reduce their costs or to offer customers more choices of sizes, colors, or other features like buttons or zippers on clothing. Online shopping sometimes offers good payment plans and options for customers. Customers can decide their payment date and amount to pay when they like.

Because online shopping customers can often find a better deal, they can get the same product as they would buy at stores at a lower price. Since online stores offer customers a variety of products and services, they give customers more chances to compare prices, more products to choose from and better prices than buying from local retailing stores. Some websites, Ebay for example, offer customers chances to bid or a lowest offer option, so they can make a good deal for their product. It also makes shopping a real game of chance and treasure hunt; and makes shopping fun and entertaining.

Since online shopping can be convenient, cheap, flexible and easy, e-commerce sales volume has been increasing.

transaction n. 交易, 买卖 offer v. 提供 range n. 范围 available adj. 可获得的

retailer n. 零售商

feature n. 特色; 特点 button n. 纽扣, 扣子; 按钮 zipper n. 拉链, 拉锁 option n. 选择, 选项

local adj. 当地的,本地的 bid v. 出价, 投标 hunt n. 寻找; 搜寻; 打猎 entertaining adj. 使人愉快的; 有趣的 flexible adj. 灵活的,有弹性的

volume n. 量; 成交量; 音量

#### Expressions

a wide range of benefit from game of chance in addition make a good deal meet one's need wait in long lines

大范围的,广泛的 从……中受益 靠机会取胜的游戏 除此之外 做一笔好交易 满足某人的需求 排长队

**Exercises** 

#### Task 1 Read the text and answer the following questions.

- 1. Why are people able to think clearly when shopping online?
- 2. Why is it easier for customer to learn about the products on the internet?

3. What have most companies done to offer products or services online?

4. What have some websites done to make it fun and enjoyable to shop online?

#### Task 2 Fill in the blanks according to the text.

There are many reasons people shop online.

- 2. Customers are able to \_\_\_\_\_\_ the data for a product easily on the internet.
- 3. Customers can \_\_\_\_\_\_ prices easily in different stores for the best \_\_\_\_\_\_. In
- 4. Customers can get help from others' \_\_\_\_\_\_ about the product or service when they make a \_\_\_\_\_\_ about a purchase.
- 5. Customers can decide their \_\_\_\_\_\_ and \_\_\_\_\_ when they like because online shopping sometimes offers good \_\_\_\_\_\_ and \_\_\_\_\_ for customers.
- Some websites make shopping a real \_\_\_\_\_\_ and treasure hunt.
   In conclusion, online shopping enjoys great popularity because it is \_\_\_\_\_\_, cheap, and easy.

#### Task 3 Questions for discussion.

- 1. "Customers rarely have a chance to touch and feel a product or a service online before they make a decision." Besides reading others' reviews, what would you share to help make a purchase decision?
- 2. What negative shopping stories have you heard about or experienced while shopping online? If yes, how do you solve the problems? What are the solutions to the problems?

#### 跨境电商英语实训教程

#### Task 4 Complete the sentences with the proper words given in the box. Change the form if necessary.

	addítíon	benefit	hunt	local	meet	
		normally				
1. Click the mouse	gently, and	we can buy what	at we want	online. In _		, goods online
are cheaper than	those in phy	sical shops.				
2. A wide	0	of colors and size	zes are avai	ilable in our	store.	
3. Customers like	to search for	the information	n that		their nee	ds when choosing a
product or a ser-	vice online.					
4	, I park 1	ny car in the pa	arking lot b	ehind the ci	nema.	
5. Many oil companies from the rising price of crude oil.						
6. She has worked	as the cashie	r at the		_ supermar	ket.	
7. There is no need	l to be so		_ about the	e future of th	ne industry.	
8. I didn't	1	ner as a suitable	e person to	look after n	ny children.	
9. You can earn me	oney online b	У	a q	uality servic	e.	
		for a sp	opial gift n	loogo vigit g	ur e shon!	

#### Section A Find the appropriate meaning for each word according to the text.

1.	bargain (n.)
2.	bid (v.)
3.	compare
4.	entertaining
5.	feature (n.)
6.	flexible
7.	option
8.	purchase (v.)
9.	retail (v.)
10.	review (v.)
11.	transaction
12.	volume

#### Section B Fill in each of the blanks with one of the ten words given in Section A. Change the form if necessary.

- 1. My schedule is \_\_\_\_\_\_, I can arrange to meet you any day next week.
- 3. The main \_\_\_\_\_\_ of the town are its beautiful temple and old marketplace.
- 4. High officials will be discussing how the \_\_\_\_\_\_ of sales might be reduced.
- 5. The person who \_\_\_\_\_\_ the most money gets to buy the item.
- 6. The Government is determined to make the UK the best place for the \_\_\_\_\_\_ of e-business.
- 7. She plans to \_\_\_\_\_\_ a small flat this month with the money she has saved up.
- 8. Some online stores make good use of product \_\_\_\_\_\_ to help sell the products.
- 9. Her books are not so particularly well-written, but they are always
- 10. We should be able to \_\_\_\_\_\_ most of these products to overseas customers online.
- 11. Because of the internet, we can \_\_\_\_\_ prices from more stores in less time.
- 12. We offer several \_\_\_\_\_\_\_\_ so you can have a happy and convenient shopping experience.

#### **Task 6** Choose appropriate words in the box to complete the following text

ages	boots	experíenced	future
reasonabl	le províde	welcome	well-known

Founded in 1989, our company is a trustworthy global shoe manufacturer.

We specialize in women's shoes and \_\_\_\_\_ women with well made fashion shoes with \_\_\_\_\_ prices. With good skills, first-class materials and new science and technology, the selection of our women's shoes are sport shoes, high-heel shoes, dress shoes, everyday shoes and many of your favorite \_\_\_\_\_\_ — from riding boots to snow boots. Our shoes stay in fashion and are made to last. They are great for a modern lifestyle. We have all kinds of shoes for women of all \_\_\_\_\_\_ and needs.

With an <u>5</u> and professional shoemaking team, our company's sales area has developed and grown, having been in cooperation with a number of <u>6</u> brands of shoes business from the United States, Britain, Finland and other European countries,

We warmly <u>7</u> customers from home and abroad to establish a business relationship and create a bright <u>8</u> together with us.



# Quiz



**Task 1** Fill in the blanks with the words from Reading and Speaking that match the meanings in the column on the right. The first letters are already given.

1.	a	广告 v.
2.	b	特价商品;便宜货 n.
3.	c	分类;种类 n.
4.	e	娱乐 n.
5.	m	生产商 n.
6.	n	负面的,否定的 adj.
7.	r	可靠的 adj.
8.	S	优越的 adj.
9.	t	交易 n.
10.	W	仓库 n.

Task 2 Read and match the following Chinese phrases with appropriate English versions.

1.	negative experience	(	)	A. 零售店
2.	convenient transportation	(	)	B. 实体店
3.	business relationships	(	)	C. 销售量
4.	compare prices	(	)	D. 便利交通
5.	physical store	(	)	E. 全球销售网
6.	products' review	(	)	F. 业务关系
7.	game of chance	(	)	G. 负面体验
8.	global sales network	(	)	H. 产品评论
9.	retailing store	(	)	I. 比较价格
10.	sales volume	(	)	J. 靠机会取胜的游戏
6. 7. 8. 9.	products' review game of chance global sales network retailing store	( ( ( ( (	) ) )	<ul> <li>F. 业务关系</li> <li>G. 负面体验</li> <li>H. 产品评论</li> <li>I. 比较价格</li> </ul>

**Task 3** Complete each of the following short conversations with an appropriate sentence given in the box below.

#### **Conversation 1**

Buyer: Hello, there. Are T- shirts the only products you have?

Seller: No, Sir. Our shop specializes in all kinds of casual shirts. \_\_\_\_\_1

- Buyer: I am interested in men's shirts. 2
- Seller: Sure. I send you some links with more styles.

#### **Conversation 2**

Buyer: Hi, are you still there?

Seller: Yes. What can I do for you?

Buyer: I don't like the earrings you just sent me. 3

- Seller: Yes. This Spring, we offer a wide range of amber earrings, the designs are very unique. You can't miss them.
- Buyer: Oh, really? \_\_\_\_4

Seller: You can find your items conveniently by visiting the link www.xxx.ebay.com.

#### **Conversation 3**

Buyer: When did you start the online business for you company?

Seller: \_\_\_\_\_5 \_\_\_\_At that time, we wanted to find more customers on internet.

- **Buyer**: <u>6</u>
- **Seller**: We mainly sold in China 5 years ago. But in recent 5 years, we have opened some markets in the USA, Canada and some European countries such as the UK, France, Germany and so on.

Buyer: Do you have your own factories?

Seller: Yes. Most of them are in China, some are in the USA and the UK.

**Conversation 4** 

Buyer: Could you give me a brief introduction about your company?

- Seller: OK, my pleasure.
- Buyer: When was this factory founded?
- Seller: It was founded in 1996.
- **Buyer**: \_\_\_\_7
- Seller: There are about 1,000 workers in the workshops, and a staff of 100 in the office.
- Buyer: 8
- Seller: About 5 million RMB. By the end of this year, our sales volume will come to 8 million RMB.
- Buyer: That's really a great job! Thanks for your introduction.
- Seller: You are welcome.

A. How can I find them in your shop?

B. What kind of shirts are you interested in?

C. We started it 10 years ago.

D. Do you have the newest styles of earrings?

E. What's your annual (每年的) sales volume?

F. Can you recommend some popular styles for me?

G. Where do you sell your products?

H. How many employees do you have now?

#### **Task 4** Rewrite the following statements according to the requirements given in the brackets.

1. We can manufacture according to your samples. (一般疑问句)

2. The shopkeeper updates the items every Friday. (一般疑问句)

3. The clothing manufacturer will accept orders from foreign companies. (一般疑问句)

4. The factory was close to Beilun Port when it was set up. (一般疑问句)

5. You can reach me at this number on weekends. (一般疑问句)

6. Our major products are grain food, honey, solid drinks, and so on. (就画线部分提问)

7. We specialize in jeans, suits, coat , uniforms, T-shirt, etc.. (就画线部分提问)

8. Yimeng Umbrella Co., Ltd is located <u>in Humen Town</u>, Dongguan City, Guangdong Province. (就 画线部分提问)

9. We have 20 years' experience in importing and exporting the machines. (就画线部分提问)

10. We can produce about 1000 pieces per day. (就画线部分提问)

Task 5 Translate the following Chinese into English.

1. 金星纺织厂成立于 2006 年,现有员工 380 人。

2. 美时电子产品有限公司是一家专业制造电子钟表的企业,已有二十多年的历史。

3. 目前,我们的产品主要出口到一些中东和欧洲国家。

4. 这个系列的艺术花瓶很有创意,深受国内外客户的欢迎。

5. 为了能在贵国拓宽我方的出口业务,我们希望能与你们直接建立业务关系。

Task 6 Writing practice – E-shop introduction.

Section A Read the following samples and translate them into Chinese.

#### Sample 1

#### **Translation**

# **Company Limited**

Warmly welcome to visit our website.

An Introduction of Flying Color Toys

Flying Color Toys Company Limited is a professional toy manufacturer (n. 生产商,  $\Gamma$ 家) located in Shenzhen, Guangdong Province. We have more than 30 years' experience in manufacturing plush (n. 毛绒) toys and other soft toys such as cloth books, plush pillows (n. 枕头), and finger puppets (n. 木偶).

Till now, our toys are exported (v. 出口) to Australia, New Zealand, Brazil, Japan, USA, and other 10 countries in Europe. We are familiar with (对……熟悉) toys safety standards (n. 标 准) and requirements. We make sure that our products are made from qualified (adj. 合格的) and safe materials. We welcome OEM (代工生 产) business offer and orders with customer's own design. We are ready to send you the latest product catalog (n. 目录, 目录册) and the price list if you are interested.

Please feel free to contact us. We are looking forward to establishing a good business relationship with you!

#### Sample 2

#### An Introduction of Happy Gift Store

What do you buy for the person who has everything? We all know it is really hard to choose a gift for someone. At *The Happy Gift Store*, we have hundreds of unique (adj. 独特的), original (adj. 独创的) and beautiful gifts; so you are sure to find the perfect present for whoever you are buying for. Now, we have over 30 different categories of gifts. Think of a gift category, and you will find something from *Happy Gift Store*.

Many of our gifts are unique to us and unlikely to be found in the streets. Because we want your gift to be truly special, we also offer FREE personalized service (n. 个性化) on a wide range of items. With a name or a photo on the gift, you can turn a gift into a special one.

If you're in a hurry, choose our *Express Delivery* range and your gift would be delivered the Next Working Day. Just click *Express Delivery* when browsing the website and we'll do the rest.

#### Translation

Section B You are required to write an Email according to the following Chinese tips.

#### 蓝天食品有限公司

蓝天食品有限公司创办于2008年,是一家年轻而富有创意的公司。

依靠科学的管理和良好的服务,我们已经发展为拥有400名员工的公司。我们生产以下食品, 如口香糖、糖果、饼干与果冻,等等。

我们在世界各地销售我们的产品,主要国家与地区是南美、中东和东南亚。

我们向您保证可靠的质量,有竞争力的价格和快捷的交货。如果您对我公司的产品感兴趣, 请立即联系我们。我们热忱欢迎来自世界各地的客户与我们建立和发展贸易关系。

